

GENERAL ASSEMBLY OF NORTH CAROLINA

SESSION 1995

S

1

SENATE BILL 405

Short Title: Amend State Personnel Act/AB.

(Public)

Sponsors: Senators McKoy, Clark, and Edwards.

Referred to: Pensions and Retirement/Insurance/State Personnel

March 20, 1995

A BILL TO BE ENTITLED

1 AN ACT TO AMEND THE STATE PERSONNEL ACT RELATING TO THE
2 DEFINITION OF CAREER STATE EMPLOYEE, THE GROUNDS FOR STATE
3 EMPLOYEE APPEALS, THE INVESTIGATORY DUTIES OF THE OFFICE OF
4 STATE PERSONNEL, AND THE PRIORITY CONSIDERATION OF STATE
5 EMPLOYEES IN FILLING VACANCIES; TO PROVIDE FOR THE ADOPTION
6 OF AN ALTERNATIVE DISPUTE RESOLUTION PROCEDURE BY THE STATE
7 PERSONNEL COMMISSION; AND TO ALLOW ALTERNATIVE
8 OBSERVANCE OF THE NEW YEAR'S HOLIDAY.

9
10 The General Assembly of North Carolina enacts:

11 Section 1. Article 1 of Chapter 126 of the General Statutes is amended by
12 adding a new section to read:

13 **"§ 126-1.1. Career State employee defined.**

14 For the purposes of this Chapter, unless the context clearly indicates otherwise, 'career
15 State employee' means a State employee who:

16 (1) Is in a permanent position appointment; and

17 (2) Has been continuously employed by the State of North Carolina in a
18 position subject to the State Personnel Act for the immediate 24
19 preceding months."

20 Sec. 2. G.S. 126-1A is repealed.

1 Sec. 3. G.S. 126-5(c) reads as rewritten:

2 "(c) Except as to the policies, rules, and plans established by the Commission
3 pursuant to G.S. 126-4(1), 126-4(2), 126-4(3), 126-4(4), 126-4(5), 126-4(6), and 126-7,
4 and except as to the provisions of Articles 6 and 7 of this Chapter, the provisions of this
5 Chapter shall not apply to:

6 (1) A State employee ~~who:—~~who is not a career State employee as defined
7 by this Chapter.

8 a. ~~Is in a primary level position and has not been continuously~~
9 ~~employed by the State of North Carolina for the immediate 12~~
10 ~~preceding months;~~

11 b. ~~Is in a secondary level or professional position and has not been~~
12 ~~continuously employed by the State of North Carolina for the~~
13 ~~immediate 24 preceding months; or~~

14 e. ~~Is in a management level or consultant position and has not been~~
15 ~~continuously employed by the State of North Carolina for the~~
16 ~~immediate 36 preceding months.~~

17 d. Repealed by Session Laws 1991, c. 354, s. 3.

18 (2) One confidential assistant and two confidential secretaries for each
19 elected or appointed department head and one confidential secretary for
20 each chief deputy or chief administrative assistant.

21 (3) Employees in policymaking positions designated as exempt pursuant to
22 G.S. 126-5(d).

23 (4) The chief deputy or chief administrative assistant to the head of each
24 State department who is designated either by statute or by the
25 department head to act for and perform all of the duties of such
26 department head during his absence or incapacity."

27 Sec. 4. G.S. 126-4 reads as rewritten:

28 **"§ 126-4. Powers and duties of State Personnel Commission.**

29 Subject to the approval of the Governor, the State Personnel Commission shall
30 establish policies and rules governing each of the following:

31 (1) Position classification plans which shall provide for the classification
32 and reclassification of all positions subject to this Chapter according to
33 the duties and responsibilities of the positions.

34 (2) Compensation plans which shall provide for minimum, maximum, and
35 intermediate rates of pay for all employees subject to the provisions of
36 this Chapter.

37 (3) For each class of positions, reasonable qualifications as to education,
38 experience, specialized training, licenses, certifications, and other job-
39 related requirements pertinent to the work to be performed.

40 (4) Recruitment programs designed to promote public employment,
41 communicate current hiring activities within State government, and
42 attract a sufficient flow of internal and external applicants; and
43 determine the relative fitness of applicants for the respective positions.

- 1 (5) Hours and days of work, holidays, vacation, sick leave, and other
2 matters pertaining to the conditions of employment. The legal public
3 holidays established by the Commission as paid holidays for State
4 employees shall include Martin Luther King, Jr.'s Birthday and Veterans
5 Day. The Commission shall not provide for more than 11 paid holidays
6 per year except that in those years in which Christmas Day falls on a
7 Tuesday, Wednesday, or Thursday, the Commission shall not provide
8 for more than 12 paid holidays.
- 9 (5a) In years in which New Year's Day falls on Saturday, the Commission
10 may designate December 31 of the previous calendar year as the New
11 Year's holiday, provided that the number of holidays for the previous
12 calendar year does not exceed 12 and the number of holidays for the
13 current year does not exceed 10. When New Year's Day falls on either
14 Saturday or Sunday, the constituent institutions of The University of
15 North Carolina that adopt alternative dates to recognize the legal public
16 holidays set forth in subdivision (5) of this section and established by
17 the Commission may designate, in accordance with the rules of the
18 Commission and the requirements of this subdivision, December 31 of
19 the previous calendar year as the New Year's holiday.
- 20 (6) The appointment, promotion, transfer, demotion and suspension of
21 employees.
- 22 (7) Cooperation with the State Board of Education, the Department of
23 Public Instruction, the University of North Carolina, and the
24 Community Colleges of the State and other appropriate resources in
25 developing programs in, including but not limited to, management and
26 supervisory skills, performance evaluation, specialized employee skills,
27 accident prevention, equal employment opportunity awareness, and
28 customer service; and to maintain an accredited Certified Public
29 Manager program.
- 30 (7a) The separation of employees.
- 31 (8) A program of meritorious service awards.
- 32 (9) The investigation of complaints and the issuing of such binding
33 corrective orders or such other appropriate action concerning
34 employment, promotion, demotion, transfer, discharge, reinstatement,
35 and any other issue defined as a contested case issue by this Chapter in
36 all cases as the Commission shall find justified.
- 37 (10) Programs of employee assistance, productivity incentives, equal
38 opportunity, safety and health as required by Part 1 of Article 63 of
39 Chapter 143 of the General Statutes, and such other programs and
40 procedures as may be necessary to promote efficiency of administration
41 and provide for a fair and modern system of personnel administration.
42 This subdivision may not be construed to authorize the establishment of
43 an incentive pay program.

1 (11) In cases where the Commission finds discrimination or orders
2 reinstatement or back pay whether (i) heard by the Commission or (ii)
3 appealed for limited review after settlement or (iii) resolved at the
4 agency level, the assessment of reasonable attorneys' fees and witnesses'
5 fees against the State agency involved.

6 (12) Repealed by Session Laws 1987, c. 320, s. 2.

7 (13) Repealed by Session Laws 1987, c. 320, s. 3.

8 (14) The implementation of G.S. 126-5(e).

9 (15) Recognition of State employees, public personnel management, and
10 management excellence.

11 (16) The implementation of G.S. 126-7.

12 (17) An alternative dispute resolution procedure.

13 ~~Such~~ The policies and rules of the Commission shall not limit the power of any
14 elected or appointed department head, in his ~~the department head's~~ discretion and upon his
15 the department head's determination that it is in the best interest of the Department, to
16 transfer, demote, or separate a State employee who is not a career State employee as
17 defined by this Chapter.

18 (1) ~~Employee in a primary level position who has not been continuously~~
19 ~~employed by the State of North Carolina for the immediate 12 preceding~~
20 ~~months;~~

21 (2) ~~Employee in a secondary level or professional position who has not~~
22 ~~been continuously employed by the State of North Carolina for the~~
23 ~~immediate 24 preceding months; [or]~~

24 (3) ~~Employee in a management level or consultant position who has not~~
25 ~~been continuously employed by the State of North Carolina for the~~
26 ~~immediate 36 preceding months.~~

27 (4) Repealed by Session Laws 1991, c. 354, s. 2, effective July 1, 1993."

28 Sec. 5. G.S. 126-5(h) reads as rewritten:

29 "(h) In case of dispute as to whether an employee is subject to the provisions of this
30 Chapter, ~~the question shall be investigated by the State Personnel Office, and~~ the dispute shall
31 be resolved as provided in Article 3 of Chapter 150B."

32 Sec. 6. G.S. 126-7(c)(7) reads as rewritten:

33 "(7) An employee who disputes the fairness of his or her performance
34 appraisal or the amount of ~~the~~ a performance bonus awarded or who
35 believes that he or she was unfairly denied a career growth recognition
36 award or performance bonus shall first discuss the problem with his or
37 her supervisor. Appeals of the supervisor's decision shall be made only
38 to the grievance committee or internal performance review board of the
39 department, agency, or institution which shall make a recommendation
40 to the head of the department, agency, or institution for final ~~decision.~~
41 decision, or when consented to by both the agency and the employee,
42 the supervisor's decision may be appealed by following the alternative
43 dispute resolution process adopted by the State Personnel Commission.

1 The State Personnel Director shall help a department, agency, or
2 institution establish an internal performance review board or, if it
3 includes employee members, to use its existing grievance committee to
4 hear performance pay disputes. Notwithstanding G.S. 150B-2(2) and
5 G.S. 126-22, 126-25, and 126-34, performance pay disputes, including
6 disputes about individual performance appraisals, shall not be
7 considered contested case issues."

8 Sec. 7. Article 8 of Chapter 126 of the General Statutes is amended by adding
9 a new section to read:

10 **"§ 126-34.1. Grounds for contested case under the State Personnel Act defined.**

11 (a) A State employee or former State employee may file in the Office of
12 Administrative Hearings a contested case under Article 3 of Chapter 150B of the General
13 Statutes only as to the following personnel actions or issues:

14 (1) Dismissal, demotion, or suspension without pay based upon an alleged
15 violation of G.S. 126-35, if the employee is a career State employee.

16 (2) An alleged unlawful State employment practice constituting
17 discrimination, as proscribed by G.S. 126-36, including:

18 a. Denial of promotion, transfer, or training, on account of the
19 employee's age, sex, race, color, national origin, religion, creed,
20 political affiliation, or handicapping condition as defined by
21 Chapter 168A of the General Statutes.

22 b. Demotion, reduction in force, or termination of an employee in
23 retaliation for the employee's opposition to alleged
24 discrimination on account of the employee's age, sex, race, color,
25 national origin, religion, creed, political affiliation, or
26 handicapping condition as defined by Chapter 168A of the
27 General Statutes.

28 (3) Retaliation against an employee, as proscribed by G.S. 126-17, for
29 protesting an alleged violation of G.S. 126-16.

30 (4) Denial of the veteran's preference granted in accordance with Article 13
31 of this Chapter in initial State employment or in connection with a
32 reduction in force, for an eligible veteran as defined by G.S. 126-81.

33 (5) Denial of promotion for failure to post or failure to give priority
34 consideration for promotion or reemployment, to a career State
35 employee as required by G.S. 126-7.1 and G.S. 126-36.2.

36 (6) Denial of an employee's request for removal of allegedly inaccurate or
37 misleading information from the employee's personnel file as provided
38 by G.S. 126-25.

39 (7) Reduction in force in violation of the policies and rules of the State
40 Personnel Commission.

41 (b) An applicant for initial State employment may file in the Office of
42 Administrative Hearings a contested case under Article 3 of Chapter 150B of the General
43 Statutes based upon:

- 1 (1) Alleged denial of employment in violation of G.S. 126-16.
2 (2) Denial of the applicant's request for removal of allegedly inaccurate or
3 misleading information from the employee's personnel file as provided
4 by G.S. 126-25.
5 (3) Denial of equal opportunity for employment and compensation on
6 account of the employee's age, sex, race, color, national origin, religion,
7 creed, or handicapping condition as defined by Chapter 168A of the
8 General Statutes. This subsection with respect to equal opportunity as
9 to age shall be limited to persons who are at least 40 years of age.
10 (4) Denial of the veteran's preference in initial State employment provided
11 by Article 13 of this Chapter, for an eligible veteran as defined by G.S.
12 126-81.

13 (c) In the case of a dispute as to whether a State employee's position is properly
14 exempted from the State Personnel Act under G.S. 126-5, the employee may file in the
15 Office of Administrative Hearings a contested case under Article 3 of Chapter 150B of
16 the General Statutes.

17 (d) A State employee or applicant for State employment may file in the Office of
18 Administrative Hearings a contested case under Article 3 of Chapter 150B of the General
19 Statutes based upon a false accusation regarding, or disciplinary action relating to, the
20 employee's alleged violation of G.S. 126-14 or G.S. 126-14.1.

21 (e) Any issue for which appeal to the State Personnel Commission through the
22 filing of a contested case under Article 3 of Chapter 150B of the General Statutes has not
23 been specifically authorized by this Chapter shall not be grounds for a contested case."

24 Sec. 8. Article 8 of Chapter 126 of the General Statutes is amended by adding
25 a new section to read:

26 **"§ 126-34.2. Alternative dispute resolution.**

27 (a) Notwithstanding the provisions of Articles 6 and 7 of this Chapter, or the other
28 provisions of this Article, with the consent of the parties, a matter for which a State
29 employee, a former State employee, or an applicant for State employment has filed a
30 contested case under Article 3 of Chapter 150B of the General Statutes may be handled in
31 accordance with alternative dispute resolution procedures adopted by the State Personnel
32 Commission.

33 (b) In its discretion, the State Personnel Commission may adopt alternative dispute
34 resolution procedures for the resolution of matters not constituting grounds for a
35 contested case under G.S. 126-34.1.

36 (c) Nothing in this section shall be construed to limit the right of any person to file
37 in the Office of Administrative Hearings a contested case under Article 3 of Chapter
38 150B of the General Statutes."

39 Sec. 9. G.S. 126-7.1(c) reads as rewritten:

40 "(c) If a State employee subject to this section:

- 41 (1) Applies for another position of State employment; and employment that
42 would constitute a promotion; and

1 (2) Has substantially equal qualifications as an applicant who is not a State
2 employee
3 then the State employee shall receive priority consideration over the applicant who is not
4 a State employee. This priority consideration shall not apply when the only applicants
5 considered for the vacancy are current State employees."

6 Sec. 10. This act is effective upon ratification, except that Sections 1 and 2
7 become effective July 1, 1996, and Section 1 applies to all State employees employed on
8 or after that date who have not attained career State employee status prior to that date.